

# **User Manual for how to Use the Forgot Password**

# Enter the Username



K L E Society's Law College, Bengaluru Constituent College of K L E Technological University Hubballi

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**Step 1:** Enter the Faculty Username

[Forgot password](#)

Login

# Click on "Forgot Password"



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**Step 2:** Click on "Forgot Password"



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Please enter user name for which you want to recover password

NEXT

**Step 3:** Enter the Faculty  
Username



Please enter user name for which you want to recover password

NEXT

**Step 4:** Click on next



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## Mobile number verification

Enter last four digit of your mobile number 831053

**Step 5:** Enter the Faculty mobile Number last 4 digits (in System Updated Mobile Number)

NEXT



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## Mobile number verification

Enter last four digit of your mobile number 831053

**NEXT**

**Step 6:** Click on  
next



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OTP sent to 8310530315 and tanmaypatil@klelawcollege.org

Please enter 6 digit OTP

**Step 7:**The faculty will  
Get the OTP Number

Wait for few minutes in case of slow network, You can resent OTP in 292 seconds.

NEXT



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OTP sent to 8310530315 and tanmaypatil@klelawcollege.org

Please enter 6 digit OTP

**Step 8:** Enter the OTP  
Number

Wait for few minutes in case of slow network, You can resent OTP in 187 seconds.

**NEXT**

Click on next



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Set new password for tanmaypatil@kcl.ac.in

New password

**Step 9:**Enter the new password

(Password should have Upper case, lower case, special character)

verify password

**Step 10:**Enter the Same password for in already entered in new Password tab

NEXT



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Set new password for tanmaypatil@klelawcollege.org.

New password

\*\*\*\*\*

(Password should have Upper case, lower case, special character)

verify password

\*\*\*\*\*

NEXT

**Step 11:**After entered the new Password Click on Next tab



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Password updated

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User Name



Password

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Login



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**Step 12:** Enter the Username and new updated Password

[Forgot password](#)

Login

Click on login



Mr. Tanmay J. Patil

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## Mr. Tanmay J. Patil

Assistant Professor of Law and SPOC

Course Co-ordinator for 21LALC101, 21LCLC101, 22LLIT202.

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**Any issues and quires please send E-Mail to  
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